

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 0 - Strategic Options Assessment for the replacement of an Enterprise Resource Planning system
Decision-maker	Cabinet Member for Communities, Democracy and Finance
Earliest date when decision can be taken	17 April 2024
Key decision – Yes/No?	Yes
Date published on forward plan	March 2024
Date sent to cabinet member	9 April 2024
Recommendation	<p>That the Cabinet Member for Communities, Democracy and Finance;</p> <ol style="list-style-type: none"> 1. Approves the Strategic Options Assessment for replacement of the Enterprise Resource Planning (ERP) system. 2. Notes the next steps set out in this report and particularly the intention to bring a procurement strategy Gateway (GW1) report for this service to Cabinet in June 2024

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Clive Palfreyman, Strategic Director of Finance
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¹ Named officer to contact on whether representations have been received or not

PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

**ALTERNATIVE OPTIONS
CONSIDERED**

As in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I ~~approved an alternative course of action set out in Part B.*~~

~~or~~

I ~~have referred this matter to the Full Cabinet for decision.*~~

~~(* - Please delete as appropriate)~~

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Signed

Dated 17/04/2024

Cabinet Member for Communities, Democracy and Finance